



Dear Rock'n Western Rendezvous Vendors,

As we look forward to the 2017 *Rock'n Western Rendezvous*, we will be bringing back the excitement of the WRCA Ranch Rodeo, the mouthwatering Chuckwagon meals, COWN/ASHA Stock Horse Show and Rocky Mountain Farrier Association's Competition. We will also host a selection of western vendors and craftsman in our Ranch-Way Feeds Indoor Arena.

In years past, we held events throughout our campus for Rock'n western Redezvous. This year, in hopes of creating and maintaining the energy of the event, we've consolidated the event to revolve around the Ranch way Feeds Indoor Arena. Vendor spaces will be available on the Indoor Arena concourse and outside.

Over the course of the events, the WRCA Ranch Rodeo and COWN/ASHA Stock Horse show will take place in the Indoor Arena while the Chuckwagon meal experience will be located outside the Indoor Arena entrance. The Rocky Mountain Farrier Association's Competition will heat up the East Pavilion with onsite horseshoe crafting and live shoeing

We look forward to our 3rd year at The Ranch Events Complex and we hope that you will join us!

Sincerely,

The Ranch Events Complex



- WHERE:** The Ranch Events Complex-Ranch-Way Feeds Indoor Arena
5280 Arena Circle, Suite 100
Loveland, CO 80538
- WHEN:** Friday, June 2nd, 2017, 4:00pm-10:00pm (public hours)
Saturday, June 3rd, 2017 4:00pm-10:00pm (public hours)
- **Optional Times to be Open:** Saturday: 9:00am-4:00pm
***Please note WRCA Rodeo Slack & ASHA will be taking place during the day and there will be people will be in the arena. If you choose to not be open, Saturday during the day, please close down and secure your booth as their will be people coming in and out of the arena throughout the day.*
- SET-UP:** Friday, June 2nd from 8:00am-3:00pm
Vehicles **MUST** be parked in Lot G.
- DEADLINE:** All applications must be submitted by **May 15th, 2017**
Please mail, fax or email the following pages.
- VENDOR SPACE:** **THIS IS AN INVITE ONLY EVENT.**
Booths located on the concourse of the Ranch-Way Feeds Indoor Arena-limited availability!
Each 10x10' booths include: 1 (8) foot rectangle tables and 2 chairs.
Booth space is limited and starts at 10x10 and go up to 10x30
No pop up tents allowed. Limited outdoor booth space. Contact Erin for more information
- ELECTRICITY:** **** Electrical is limited and based on a first come, first serve basis**
Vendors must list all electrical connections on application. Electricity is included in your total fee. We provide 110v outlets. 1st come, 1st serve basis on applications received.
- SALES:** All items being sold or displayed **MUST** be contained in the booth space purchased.
Colorado sales tax rate is 6.65%.
- REQUIREMENTS:** The exhibitor will be responsible to be open during the event hours. You cannot vacate early. Signage with clear and visible pricing is required. You are responsible for setting up, maintaining and removing your own booth.
- CERTIFICATE OF INSURANCE:** A current certificate of Insurance is required for all vendors listing The Ranch as additionally insured for one million dollars.
- CANCELLATION:** **All cancellations must be in writing and one subject to all of the terms and conditions of this Agreement. No refunds will be issued after May 15th, 2017.**
- CONTACT US:** Erin Rome at 970.619.4114 or romeer@larimer.org



****KEEP THIS COVER SHEET FOR YOUR INFORMATION!**

Please complete and return this form along with your Payment, Affirmation and Liability Release form and Certificate of Insurance.

Date Submitted: _____

Business Name: _____

Contact Name: _____ **Phone:** _____ - _____ - _____

Street or PO Box: _____

City: _____ **State:** _____ **Zip:** _____

E-Mail Address: (required): _____

Nature of Goods to be Sold: _____

Electricity Preferred: _____

Vendor hereby requests permission to display and sell the products and/or services listed above. Further, the Rock'n Western Rendezvous reserves the right to approve any product/item a vendor may wish to sell or dispense as well as limit the number of concessions selling the same product/item.

Our Agreement:

If for any reason the event is not held, Exhibitors fees will be refunded in their entirety, except for any cost already incurred on behalf of the exhibitor. The event will not be cancelled because of weather; therefore no refunds will be given as a result.

Exhibitors are responsible for protecting themselves and/or property against the weather.

This agreement made and effective this _____ day of _____ 2017, by and between the Rock'n Western Rendezvous.

Applicant Signature: _____

Please Print Name: _____



_____ 10X10 SPACE-	\$200.00 _____
1 table, 2 chairs included	
Electricity included- if available	
_____ 10X20 SPACE	\$275.00 _____
2 tables, 4 chairs included	
Electricity included- if available	
_____ ADDITIONAL 10X10 BOOTH	\$100.00 (per 10x10) _____
_____ ADDITIONAL TABLES & CHAIRS	\$2/each _____
TOTAL AMOUNT ENCLOSED	
	\$ _____

PAY BY CHECK

Would you be willing to donate a team prizes for the WRCA Ranch Rodeo? Teams consist of a maximum of 8 members. Any unused merchandise will be returned. As a thank oyu, your business name will be included in the rodeo program.

Donated Item: _____

Please make all checks payable to The Ranch

**Mail to: The Ranch Events Complex 5280 Arena Circle, Suite 100
Loveland, Co 80538**

PAY BY CREDIT CARD

By supplying the following information, your credit card will be charged for the full fee, as per your application upon your acceptance as a Vendor at the 2017 Rock'n Western Rendezvous on June 2-3rd, 2017.

Business Name: _____

Please Circle: Visa Mastercard American Express Discover

Name on Credit Card: _____

Card #: _____ **EXP:** __/ ____

Secuirty Number: _____

Billing Address of Credit Card: _____

Phone Number: _____



I, _____, hereby affirm that I have been well advised and thoroughly informed of the inherent hazards and policies of the event. I know that by participating in the **2017 Rock'n Western Rendezvous**, I am exposing myself to certain known and unknown liabilities in my direct and indirect actions with the public and invitees of this event. I also understand that if I choose to hire help for the event, that I am directly responsible for their actions or injury. I hereby personally assume all risks associated with my voluntary participation in this event for any harm, injury or damage that may befall me or any employee or temporary help, as a result of my participation, whether foreseen or unforeseen.

I understand and agree that **Rock'n Western Rendezvous** located in Larimer County, in the state of Colorado, their members and/or directors and officers may not be held liable in any way for any occurrence in connection with my participation in the **2017 Rock'n Western Rendezvous** that may result in injury, death, or other damages to me or my family, heirs, or assigns, and in consideration of being allowed to participate in this event, I hereby personally assume all risks in connection with said event for any harm, injury, or damage that may befall me, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless said event and persons from any claim by me, or my family, estate, heirs, or assigns arising out of my participation in this event.

I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free will.

It is my intention by this instrument affirmed by my signature below to exempt and release the **Rock'n Western Rendezvous** and their members, directors and officers from all liability whatsoever for personal injury, employers liability and workers' compensation, property damage or wrongful death arising out of or in the course of my participation in this event.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS AFFIRMATION AND RELEASE BY READING IT BEFORE I SIGN IT.

Company Name

Signature of Participant

Date

Print Name